**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL**

**HELD IN WEST KINGTON BAPTIST CHAPEL ON THURSDAY 12th July 2018**

PRESENT: Cllrs. Kerr, Minney, Beare, Bush, Futrell, Meier, and Wright.

Members of the public: None.

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| **AP** |  | **ACTION** |
| 1. | **Apologies for Absence**. Unitary Cllr. Scott, Cllr. Newman |  |
| 2. | **Declaration of councillor’s personal or prejudicial interest in any agenda item**. None |  |
| 3. | **Chairman’s Announcements.** Cllr Kerr said they were most saddenedto hear of Cllr. Audrey Flint’s death. Councillors appreciated her many years of work on the parish council and will greatly miss her expertise and knowledge of the parish. Cllr Kerr will prepare an appreciation for the Honeycomb. |  |
| 4. | **Approval of the Minutes of the Parish Council Meeting held on 14th June.**  Proposed by Cllr. Bush, seconded by Cllr. Minney and approved by those who were present. Signed by Cllr. Kerr. |  |
| 5. | **Update on Actions.**  Flooding issues: Cllr. Kerr had sent out an email regarding the EA procurement of flood boards - it needs to go through EU procurement and this will take a long time.  Cllr Beare asked for clarification on the item about flooding from Toll Down Road. Cllr right said that it was caused in the past when the brook was not cleared through Burton. Action Cllr. Kerr to chase Danny Everett of WC for a date when the brook will be cleared through Burton.  Bridle path on Marsh Lane: Cllr Kerr reminded Cllrs. that larger gully gratings were installed a few years ago and this has been moderately successful. Cllr Beare asked Cllr Wright to let him know if the drain is blocked, if it is he will ask the Parish Steward to clear it.  Brook Farm flooding / drainage is being investigated, Cllr Beare will have a report for the August meeting.  Highways, parking on pavement in Burton: Cllr Kerr received an email from Cllr. Newman who has spoken to owners of Chestnut house and they will speak to the tenants. Cllr Minney said it worked for a while but they are parking there again. Agreed that police should be contacted if it continues.  Affordable housing to be on the August agenda. | Cllr. Kerr  Cllr Wright  Cllr Beare  Cllrs Minney & Newman  Clerk |
| 6. | **Public Participation. None** |  |
| 7. | **Planning Applications.**  18/04981/FUL. West Kington Wick,Replace existing wooden field shelter and store. After discussion about the application, Cllr Kerr proposed No Objection, seconded Cllr Futrell, all agreed.  **Planning Applications Determined by Wiltshire Council:**  18/03570/FUL: Land adjacent to Nettleton Baptist Chapel, Nettleton. Decision at planning committee: Refused.  18/01408/LBC:White House Nettleton. Approved with Conditions.  **Planning Appeal.** 17/06521/REM Westfield Farm. Cllrs discussed this and agreed to send in a response to the appeal. Cllr Kerr proposed to write supporting this application, seconded Cllr Beare all agreed. He will circulate a draft for comment. The clerk will send to the appeal office. It has to be received by 8th August. | Cllr Kerr. and Clerk |
| 8. | **Finance matters.**  Discussed in principle payment of £60 to David Taylor for the collection of salt/sand. He will invoice us once it has been collected it. Cllr Beare proposed, seconded Cllr Kerr, All agreed  **Financial Regulations:** Cllr Kerr presented the Finance Regulations and discussed the items relevant to the council. The document is unchanged from last year. Cllr Futrell asked if they should have 2 tenders for up to £500; after discussion if was agreed not to change it. Cllr Kerr proposed they accept it, seconded Cllr Meier. All approved. |  |
| 9. | **Standing Orders**  Cllr Kerr presented the revised Standing Orders, which are based on the new 2018 version issued by NALC, and talked through the items in red which are NPC choice. Cllr Kerr proposed approval of the S.O., seconded by Cllr Beare. All agreed. |  |
| 10. | **Business Plan.**  Cllr. Kerr presentedthe proposed business plan for 2018/19, updated from the draft discussed at the June meeting. Cllr Meier said he is interested in affordable housing and would like to be involved in research for it. Cllr Kerr will add him to document. Cllr Kerr proposed approval, seconded Cllr Bush, all approved. Cllr Kerr will put it on the new website.  Cllr Futrell said we need to put up the URL for the new web address on the notice boards. | Cllr. Kerr  Clerk |
| 11. | **Highways.**  Collection of salt/sand: Cllr Beare explained that David Taylor would collect it from Warminster for NPC and Castle Combe in October. (We are waiting confirmation to this from CC PC) He would need help with loading and unloading the bags, Cllr Meier offered to go with him. They can also get bags of sand at the same time from WC. After discussion on whether we should get the sand from Travis Perkins or WC, Cllr Beare suggested that D Taylor collects 15 x 25 kilo bags of both grit and.It will need to be stored somewhere secure and dry – suggestions requested Cllr Beare explained that WC refill the grit bins before the winter; these bags are for a reserve supply. David Taylor will invoice us once he has collected it.  Action on Cllr Kerr to prepare an application to CATG for signage on Hillside to warn drivers of pedestrians in the road. | All Cllrs  Cllr Kerr |
| 12. | **Footpaths**  West Kington Church footpath:  Cllr Kerr reported that Steven Leonard, WC rights of way officer, has been liaising with Parish Steward re drainage on the path. Once done they will discuss it with Cllr Kerr to see how to repair it.  As discussed at the June meeting, the idea of having a post and hand rail installed on the path was discussed. Cllr Kerr suggests 75 mm treated timber posts with a half round rail on top. For a 100 metres length it will cost approximately £600 in materials. Option to get quote from contractor to supply and install or NPC get materials and ask Cotswold Wardens to install. All subject to WC approval. Cllr Beare said wooden posts will rot; also he wonders whether we should install metal posts with a rope rail. Cllr Wright said metal posts would be better. All agreed Cllr Kerr gets quotes for both types of handrail and will be reviewed at the August meeting.  Cllr Bush asked how much will be done. Cllr Kerr suggests at least 75 to 80 mtrs out of the total length of 130m. Cllr Kerr will also check with Stephen Leonard that WC would remain liable if there is an accident. NPC would be responsible for maintenance.  Footpath along the Broadmead brook in West Kington: Cllr Kerr will ask Cotswold Wardens if they could do the work to improve the surface. Cllr Meier may be able to donate some stone. | Cllr Kerr  Cllr Kerr  Cllr Kerr |
| **13** | **AOB**.  Cllr Kerr mentioned the invite to all Cllrs. for the opening of the opening playground at Burton. He has accepted and hopes others are also able to attend.  Cllr Minney said she was shocked to see someone had tipped and burnt rubbish inside a field. Cllr Bush has also noticed a similar situation 10 days ago. It was agreed that if anyone sees someone fly tipping they should try to get vehicle registration number and any other evidence and report it to the police, WC or a parish councillor. It was agreed also that an item should be added to the website. | Cllr Futrell |
| 14. | **Date and time of next meeting.** 9thAugust, 7.30p.m. West Kington Baptist Chapel. |  |

Meeting closed 9.15 pm.