**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL**

**HELD IN WEST KINGTON BAPTIST CHAPEL ON THURSDAY 9th August 2018**

PRESENT: Cllrs. Kerr, Beare, Bush, Futrell, Meier, Wright, and Newman

Members of the public: Julie O’Shea.

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| **AP** |  | **ACTION** |
| 1. | **Apologies for Absence: Cllrs. MInney and WC Cllr. Jane Scott** |  |
| 2. | **Declaration of councillor’s personal or prejudicial interest in any agenda item**. None |  |
| 3. | **Chairman’s Announcements. None** |  |
| 4. | **Approval of the Minutes of the Annual Parish Meeting and the Parish Council Meeting held on 12th July 2018.** Proposed by Cllr. Bush seconded by Cllr. Meier and approved by those who were present. Signed by Cllr. Kerr  |  |
| 5. | **Update on Actions not on the agenda**.Item 5:Cllr Kerr has contacted Danny Everett regarding clearance of Burton Brook, who confirmed the work will be done in the next few months.Water from West Kington road ending up at Brook Farm: Cllr Beare reported that WC highways officer, Chris Clark, plans to have a meeting with land drainage team for a solution. Highways parking on pavement in Burton near the pub: Cllr. Newman will speak to pub landlord. Item 7: The Planning appeal letter regarding the proposed farm dwelling at Westfield Farm has been sent to the inspector.Item 11: Cllr Kerr has reported the Hillside safety problem to WC asking for signage. It will be referred to CATG. |  |
| 6. | **Public Participation. None**  |  |
| 7. | **Planning Applications.** **18/06609/Full and 18/06253/LBC.** Manor Farm, Smith Street, West Kington.Most Cllrs visited the site, Cllrs have no objection but commented that it is much more than just refurbishment of an existing barn. Cllr. Kerr proposed No objection, seconded by Cllr. Bush, with the following comments: it is noted that the application form shows no gain of residential units.  The Parish Council consider that this is incorrect and that the proposed development should be liable to CIL (Community Infrastructure Levy) on the grounds that:1. The total floor space, taking both ground and first floors into account, is around 400m2, which is an increase over the existing barn footprint of over 300m2.
2. The South East end of the proposed building is outside of the existing barn.  The existing footprint in this area is not an existing barn; it has a back wall but no roof and other walls.
3. The North East part of the proposed building is outside of the existing barn.

All Cllrs voted “No Objection” with the comments as above, for both applications.**18/05382/FUL and 18/06936/LBC** Little Fosse Farm. Cllr. Kerr proposed no objections. Seconded Cllr. Futrell all agreed for both applications. |  |
| 8. | **Affordable Housing in the parish.** After a lengthy discussion is was agreed the sub group will meet with Green Square to see if they have any indication of need in the parish and they will report back at a later date. Cllrs on sub group are Cllrs. Kerr, Minney, Beare and Meier. Cllr Meier will organise the date for the meeting. | Cllr. Meier |
| 9. | **Finance matters.**  Karen Sayers has suggested that NPC register for VAT to claim back VAT on purchases. All agreed. Clerk to do a yearly return going back to when last done by the previous Clerk.  |  Clerk |
| 10. | **Highways.** Willow tree near Old King William: Cllr. Beare reported that SSE will not pollard the tree without the landowner’s permission, and they cannot find a landowner. Cllr Wright said he thinks he knows who the landowner is and will contact them. If that does not work Cllr Beare suggested NPC write to Badminton and Castle Combe estates asking if it belongs to them.Collection of salt and sand**.** Castle Combe and Biddestone are not participating in the offer for a joint collection from WC depot. Cllr Kerr proposed NPC pay the £120 to David Taylor to collect it and the grit will be stored at Cllr Beare’s. Seconded Cllr Beare, all approved. Cllr Beare will ask Cllr Minney and Newman for people to store the sand.Snow plan arrangement for residents**.** Cllr. Beare discussed the papers that he had previously sent out to Cllrs. He went through the plan, suggesting we need a reserve person to drive the snow plough, and that we need to clear all roads in the parish for emergency vehicle access Cllr. Futrell and Bush will chase names of 4-wheel drive vehicles for the plan. Cllr Kerr proposed that we accept this plan, seconded by Cllr. Meier all agreed. The clerk will put it onto notice boards, in the shop and on the web site. | Cllr WrightCllr. Beare Cllrs. Futrell and BushClerk |
| 11. | **Footpaths.** Footpath in West Kington Church: Cllr Kerr reported that Rights of Way officer, Stephen Leonard, is investigating the drainage. It was agreed to wait for the drainage survey and repairs to be done, before deciding on whether there is still a need for a handrail. Cllr Kerr had obtained a quote, with 3 options (all steel, timber posts with steel handrail, all timber). He will still get the other quotes for handrail, in case they are needed it in the future. He reported that the Parish Council will be responsible for the maintenance of the handrail if one is fitted.Footpath alongside Broadmead Brook in West Kington: Cllr Kerr reported that the Cotswold Wardens have agreed to attempt repairs to the low wall on the edge of the brook.Thanks to Cllr. Kerr for arranging this. |  |
| 12. | **Publicity for new web site.** Cllr Meier suggested that we publish the web site using the e-mail lists in each village, with a form asking people to opt in to receive information from the PC. After discussion it was agreed that we will ask the list editor in each village if they would publish the web site, but there was no need for people to opt in for information directly from the parish council. Action Cllr Futrell for West Kington and Cllr Kerr for Nettleton & Burton. | Cllrs Futrell & Kerr |
| 13.  | **Co-option.** Official notification received from WC that no election has been called. It was agreed to put up co-option notices with a closing date end of August. Clerk to circulate any applications she receives to councillors and they could decide who to co-opt by email if there is a clear preference or wait for the September meeting.  |  |
| 14. | **AOB.** Apologies from Cllr Kerr and Cllr Beare for the September meeting**.** |  |
| 15. | **Date and time of next meeting.** 13th September, 7.30p.m. West Kington Baptist Chapel. |  |

Meeting closed 9.15 pm.