**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL**

**HELD IN WEST KINGTON BAPTIST CHAPEL ON 13th June 2019**

PRESENT: Cllrs. Kerr, Minney, Futrell, Meier, O’Shea, Wright, and Bush

Members of the public: Mrs Di Bell and Mr. Chris Bennet.

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| **AP** |  | **ACTION** | |
| 1. | **Apologies for Absence:** WC Cllr. Jane Scott and Cllrs. Beare and Newman |  | |
| 2. | **Declaration of councillor’s personal or prejudicial interest in any agenda item**. None |  | |
| 3. | **Chairman’s Announcements**. None. |  | |
| 4. | **Approval of the Minutes of the Annual Parish Meeting and the Parish Council Meeting held on 11th May 2019.** Cllr Meier proposed they are accepted as a true record, seconded by Cllr Futrell. 5 approved, 1 abstention due to absence from last meeting Signed by chairman. |  | |
| 5. | **Update on Actions not on the agenda.**  Item 5, Replacement waste bin in Burton: Cllr Minney said it is now in place.  Item 5, Footpath sign in West Kington; Cllr Kerr said that it has been placed on the wall rather than in the edge of the brook.  Item 10, Trees on NPC land:  Temporary re-routing of footpath - Cllr Kerr will investigate.  Roping off of the area has been done.  Cllr Meir said that there are no TPO’s on the trees.  Quotes for trees: Cllr Kerr proposed that this action is carried forward to the July meeting when Cllr Beare will be present. |  | |
| 6. | **Public Participation.** Chris Bennett asked about the naming of Tolldown road, as a resident is still concerned that it is not named. He has found that on the Apple map it is shown as Fosse way, which is wrong. What if Emergency vehicles use this map, it could cause a delay in getting to accident. He asked if the PC could look at this again. | Clerk | |
| 7. | **Planning Applications Received.**  19/04092/FUL. Post Office Stores, Nettleton, SN14 7NT. Change of use from Shop/PO to domestic use. Mrs Bell read out the statement she sent in with the application. Cllr. Meier thanked her for the brilliant service she has given to the residents over many years and Cllr. Minney thanked her personally.  Cllr. Kerr proposed No Objection, seconded by Cllr Meier. All approved.  Cllr. Kerr also proposed a vote of thanks to Mrs Bell which was agreed by all.  **Planning Applications Determined.**  19/02524/FUL: 2 Priory Cottages, Nettleton. Approved with conditions.  19/02859/FUL: Dovenby House, Nettleton, Orangery. Approved with conditions.  19/03479/FUL: Dovenby House. Loft conversion. Approved with conditions.  Cllr Meier asked about the call in for The Rectory in Burton. (Post meeting note: Cllr Kerr understands that the application has been withdrawn.) |  | |
| 8. | **Finance Matters.**  To approve payment of £72 to Karen Sayers for the Internal Audit of the accounts. Cllr. Kerr Proposed approval, seconded Cllr. Bush, all approved.  Internal Audit report: The Clerk reported that there were no comments from the auditor. Clerk to send a copy of the signed accounts to Cllrs.  Cllr. O’Shea asked about the checking of accounts every six months as required under NPC procedure. Agreed Cllr. O’Shea will do this. Also, Cllr O’Shea suggested that the accounts should show the budget against expenditure. | Clerk  Clerk | |
| 9. | **Draft Business Plan.**  Cllr. Kerr introduced the document and noted that he had received comments from Cllr Newman which he read out (and are included in the notes of discussion below).  5.1, Broadband: Cllr Newman has proposed that the item is revised to say that “The PC will liaise with relevant landowners on routing, approvals and ensure an immediate contact for problems is provided so that parishioners know the route to prevent unnecessary disruption”.  5.2, Affordable housing: Cllr Newman has queried why this item is included. Cllr. Meier explained that the WC report showed that there is insufficient demand for a community lead housing project. However, the report did show a small unsatisfied demand and gives a fact base to assist when considering planning applications. The item will be reworded.  5.7 List of potential uses for CIL payments. Cllr Kerr said that we do have a list – to be reviewed when the next budget is prepared in November  4.3 Road safety: Cllrs Futrell and O’Shea to be lead councillors for West Kington.  Cllr. Kerr will revise the document and re issue for approval at July meeting. | Cllr Kerr | |
| 9. | **Review of Standing Orders and Financial Regulations.**  Financial Regulations: Cllr. Kerr proposed approval, seconded Cllr. O’Shea, all approved.  Standing Orders: Cllr Kerr noted that these were revised last year based on the revised NALC version Cllr. Kerr proposed approval, seconded Cllr. Meier, all approved. |  | |
| 10. | **Highways.**  Cllr Kerr gave Cllr Beare’s report, as follows: Gullies / drains in Burton from Hillside to Peartree House have broken pipes, marked with orange tape, Cllr Beare will check with WC when they will be repaired.  Re-painting of white linings still awaited.  Cllr. Kerr reported on the changes to the CATG process and meetings. Vicky Walsh has left and Ollie Phipps has taken over as Community Manager but will not be acting as secretary to the committee. Meetings will continue as usual.  Cllr Futrell mentioned potholes on the Tormarton to Marshfield road, near to Gypsy cross-roads. Cllr. Kerr said that this is in South Gloucestershire and therefore will have to be reported to SGC.  Cllr Minney said re-painting of white lines need to be pushed a bit harder with WC. Cllr Minney said that for any future meetings with WC highways in Burton she would like to be invited. Cllr Kerr will ensure this is done. |  |
| 11. | **Vice Chairman.** Cllr. Minney asked if this item could bedeferred to the July meeting, all agreed. | Clerk |
| 12. | **AOB.**  Missing sign to the Church in West Kington: Not a highways matter. Cllr Futrell will ask the church warden if he can get it replaced.  Cllr. Kerr will arrange for flood wardens to get warnings of flooding.  Cllr. Minney suggested that the August meeting is cancelled unless there are significant / urgent issues for discussion. To be discussed at the July meeting.  Cllr. Wright had been asked by a resident if a white line could be put along the roadside on Hillside, to define a pedestrian route. Cllr Kerr commented that he would be concerned that this might encourage walkers to use the road which is very dangerous for walking. There are signs up to warn drivers of possible walkers in the road but this is not intended to encourage walking along this road.  A letter had been received from Cllr Scott, saying she is stepping down as leader of WC on 8th July but will continue as a unitary councillor until 2021.  Nettleton Road will be closed in Burton for re-surfacing on 31st July -1st August. To go on website.  Wiltshire neighbourhood watch meeting 13th July, if anyone wants to go.  Cllr. Bush’s son been in touch with police about using drones to find out about rural crime. | Cllr Futrell  Cllr. Kerr  Clerk |
| 13. | **Date of next meeting:-** 11th July2019, West Kington Chapel 7.30pm |  |

Meeting closed 9.00 pm.