**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL**

**HELD IN WEST KINGTON BAPTIST CHAPEL ON 10th October 2019**

PRESENT: Cllrs. Kerr, Beare, Bush, Futrell, Meier, Newman, O’Shea and Wright.

Members of the public: None.

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| **AP** |  | **ACTION** |
| 1. | **Apologies for Absence:** WC Cllr Scott, Cllr. Minney and the Clerk. |  |
| 2. | **Declaration of councillor’s personal or prejudicial interest in any agenda item**. None |  |
| 3. | **Chairman’s Announcements**. None. |  |
| 4. | **Approval of the Parish Council Meeting held on 12th September 2019.** Cllr. Bush proposed that the minutes were approved, seconded by Cllr. Meier. All agreed. |  |
| 5. | **Update on Actions not on the agenda.**White lines:  Cllr Beare reported that the two locations missed, Nettleton Road / Manor Farm Road junction and completion of Edge Corner Lane / Dark Lane junction should be done shortly.Trees on NPC land: re possible rot in one of them, to be inspected. Lorries delivering to WK nurseries that drive past the nurseries entrance and then get stuck in West Kington: It was agreed that this for WK nurseries to resolve and that WK Cllrs should speak to the owner of the nurseries (as concerned residents rather than as Cllrs). Finger post signs to the shop:  Cllr. Beare to ask the Parish Steward to remove them.Burton Brook: a meeting has been arranged with Paul Bollen of WC to look at issues of responsibility for clearance of vegetation and silting in the different locations. | Cllr BeareCllr Beare |
| 6. | **Public Participation.** None |  |
| 7. | **Planning Applications Received.** None |  |
| 8. | **Planning Applications Determined.** 19/06834/FUL: The Old Rectory, Church Hill, Burton; detached garage and pool room. Refused. |  |
| 9. | **Finance Matters.** Cllr O’Shea reported that the half year accounts have been checked by her and are satisfactory. The budget for 2020-21 will be considered at the November meeting. Cllr O’Shea has prepared a draft of the new financial regulations, customised as appropriate to suit the PC cost limits, etc. This will be considered at the November meeting. |  |
| 10. | **Highways.** Fly tipping: Peter White, Enforcement Manager for Wiltshire Council (WC) attended the meeting. He has a team of 6 covering all of Wiltshire who, in addition to fly tipping which is their priority, deal with unauthorised encampments, abandoned vehicles and obstructions to the highway. He outlined how WC deal with fly tipping. Key points are:* Fly tipping on roads or verges should be reported to WC quickly, via the WC App or by phone.
* Fly tips will be examined by WC, within 2 to 3 days of a report, for any evidence of source and then cleared by a contractor. Persons seeing fly tip should not investigate it themselves as this may prejudice investigation.
* WC do prosecute offenders. There have been 6 prosecutions this year so far in Wiltshire.
* It is the responsibility of a householder who has work done which produces waste to check that the contractor removing the waste is licenced to dispose of it.
* Clearance of fly tipping on private land such as farm land is the landowner’s responsibility. However, WC will assist with investigation and enforcement if there is evidence of the source.

Peter will provide the PC with a notice to be widely circulated giving advice to prevent fly tipping and on reporting of fly tipping. (Received and attached to these minutes)The Street, Burton: Parish Council representatives met Atkins, WC consultant, to discuss planned works. It was agreed that local kerb raising will be done in November to reduce flood risk to properties. NPC requested that the patching and surface dressing is not carried out because of the increase in road levels, and hence flood risk, that this will cause. Subsequent discussion with Diane Ware of WC highways by Cllr Kerr then resulted in agreement that surface dressing planned for next year will not be done. Instead, the road level will be reduced by planing and resurfacing carried out when budget permits, which may not be until 2023-24. Surveys of road construction, by coring, and of road and kerb levels will be carried out, next summer if budget permits.CATG Meeting. Cllrs. Kerr and Minney attended the meeting on 17th September.The proposals for Burton triangle were discussed and the following was agreed:* Chevrons at road junctions in addition to the white lines are not required.
* Slow marked on the approach road with a sign will be implemented. Cost to be advised by WC. Cllr Kerr to follow up.
* Proposal for 30 mph signs to be moved South to before the farm entrance and thus encompassing the play area:  The proposal for the speed signs to be moved was accepted. The request for a 20mph speed limit needs to be assessed. Martin Rose will assess and report back. It was agreed that the application to magistrates’ court for the changes to speed limit will be combined with applications from other parishes to save money.

Fosseway: Martin Rose has not had time to look at it and prepare proposals yet.Hedges over-hanging highways: Cllr Beare proposed that a reminder is issued to householders and landowners to cut their hedges where they border a highway.A second letter has been sent by WC to Mr Hall, farmer on the North side of Tolldown Road asking him to cut his hedge where it overhangs the verge and carriageway.Hedge on South side of Deadman’s Hill on Fosse:Cllr Beare requested that the Clerk contacts N Wraxall PC requesting that the PC asks the farmer to cut his hedge asap as it is obstructing visibility and is a road safety concern. | Cllr KerrClerk |
| 11. | **Review of Parish Boundaries.**   Cllr. Kerr said that GrittletonParish Council have requested a review of the boundaries in The Gibb by the Boundaries Commission and a request has now been received from Wiltshire Council for Nettleton PC to advise their views. After discussion, the Parish Council agreed that they have No Objection to this review but noted the difficulties in deciding on appropriate boundaries between the three parishes which meet there. Action to make this response to WC. | Clerk |
| 12. | **Reports on meetings & Events.** None. |  |
| 13. | **AOB** Cllr Bush said that the proposal for a defibrillator in West Kington is on hold due to lack of a suitable location with a power supply. Any ideas to be passed to Cllr Bush. | All |
| 14. | **Date of Next Meeting. 14th November 7.30p.m. at West Kington Chapel** |  |

Meeting closed 9.00 pm.

**Household/business waste clearance advice from Wiltshire Council**

Some friendly advice to householders and businesses. Please remember to conduct checks before someone removes your waste and always ensure your waste is only transferred to authorised persons (this includes garden and tree works waste). Householders and businesses can be issued a fixed penalty notice (£400) or prosecuted if their waste has been fly-tipped and reasonable checks have not been conducted on those who collect your waste. To prevent waste being fly-tipped you need to:

* Check that the person you pass your waste to is an authorised carrier by visiting [https://environment.data.gov.uk/public-register/view/search-waste-carriers-brokers](https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Fenvironment.data.gov.uk%2Fpublic-register%2Fview%2Fsearch-waste-carriers-brokers&data=02%7C01%7C%7C8b073e087ae34724598608d7506f740f%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637066311927574919&sdata=6ZP6E5GcdNV97O%2BUNodeLS5bpMq8vdcMoLc75OE4Rrk%3D&reserved=0) or by calling the Environment Agency on **03708 506506** and check that the person who is taking the waste has an upper tier waste carriers licence
* Note the make, model, colour and registration number of any vehicle taking the waste away and also note a description of the persons removing the waste
* Ask for a receipt detailing where the waste is going and the waste carrier’s licence number. This is a legal obligation for businesses, but householders are also advised to request this information
* If it involves scrap metal collection, check that the person who is taking the waste has an upper tier waste carriers licence and a scrap metal collectors licence issued by Wiltshire Council

Anyone advertising tip runs need to ensure they do not use the Household Recycling Centre’s to dispose of this waste. These sites are for the sole use of householders disposing of their own waste. Anyone collecting waste as part of a business must use a site which accepts commercial waste. If they say they are using the Household Recycling Centre they are committing offences!

The most effective way to report fly-tipping is via the council’s online reporting App - **My Wiltshire**. In addition, if someone suspects any unlicensed waste collecting activity, also please use this reporting tool.

**My Wiltshire:** [www.wiltshire.gov.uk/mywiltshire-online-reporting](https://nam04.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.wiltshire.gov.uk%2Fmywiltshire-online-reporting&data=02%7C01%7C%7C8b073e087ae34724598608d7506f740f%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C637066311927584924&sdata=wZEnnahmuwt5wJBhv2ds2hMZOfcZLiUI71aVkfU8jtk%3D&reserved=0)

Alternatively, telephone **0300 456 0100** and a Customer Services Officer will complete a report for you based on the information you give them.

We ask that residents and businesses remain vigilant as witness information is vital in securing the convictions of fly-tippers. If you come across fly-tipping please do not try to rummage through the waste yourself or disturb the waste as this could affect the scene and potential prosecution. This may also put you in danger as there could be hazardous or sharp items hidden among the waste. Council staff will carry out a thorough examination of the waste as part of their investigation.

Do not attempt to confront anyone who is fly-tipping or put yourself in danger in any way. Instead, try to gather as much useful information as you can.