**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL**

**HELD IN WEST KINGTON BAPTIST CHAPEL ON THURSDAY 14th November 2019**

PRESENT: Cllrs Kerr, Minney, Beare, Bush, Newman, Wright, Meier, O’Shea and Futrell.

APOLOGIES: None

Members of the Public: Mr. Chris Bennett.

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| **AP** |  | **ACTION** |
| 1. | **Apologies for Absence.** None |  |
| 2. | **Declarations of Councillor’s personal or prejudicial interest in any Agenda item.**  None. |  |
| 3. | **Chairman’s Announcements**  None. |  |
| 4. | **Approval of the Minutes of the Parish Council meeting held on 10th October 2019.** Cllr. Minney proposed approval of the minutes, seconded by Cllr. Bush, agreed by those present, 2 abstentions. |  |
| 5. | **Actions from Previous Minutes Where Not the Subject of an Agenda Item**  Item 5: Lorry deliveries to West Kington Nurseries. Action on going.  Item 5: The P.O./shop signs have been removed.  Item 10. CATG. Cllr. Kerr reported that there has been no further information on costs of the work proposed for Burton triangle.  Item 10: Hedge on Deadman’s Hill: The clerk has spoken to the chairman of N. Wraxall PC and they will discuss it at their meeting on the 11th November.  Item 11: Review of Parish Boundaries; The clerk had sent in NPC comments to WC. However, a letter has now been received from WC asking that the parishes discuss the matter to see if a common view can be agreed. This will be included on the agenda for December.  Item 13: Defibrillator in West Kington. Cllr Bush reported that this is in the process of being installed near the first (Eastern) bridge in WK. | Cllr. O’Shea & Futrell  Cllr Kerr  Clerk |
| 6. | **Public Participation**  Chris Bennett raised the matter of dog fouling of pavements in Burton. He had reported it to WC on the MyWilts App many times. WC say that they treat dog fouling as litter. Also, he said that although there is a NO DOG POO sticker on the bin in the play area, some people are still using this bin. Cllr. Newman reported that a resident has spoken to him about it also. Cllr. Futrell suggested the PC write to WC asking for the dog warden to visit the area. All agreed. | Clerk |
| 7. | **Planning Applications Received.** None |  |
| 8. | **Planning Decisions Determined.**  **19/07523/FUL** & **19/07909/LBC.** Little Fosse Farm Fosse Way, Nettleton, SN14 7NL. Retrospective approval of replacement of unserviceable front porch and door with new structures. Approved with conditions.  **19/08241/FUL**: West Kington Nurseries Limited West Kington, SN14 7JQ. New poly-tunnel. Approved with conditions.  **19/06865/FU**L Brookside, Drifton Hill, West Kington, Wiltshire, SN14 7JH. Alterations and additions. Approved with conditions. |  |
| 9. | **Finance Matters**  a) Draft Budget for 2020/21. Cllr. Kerr explained the different columns and coloured numbers on the budget spreadsheet. Most of the items are based on the previous year’s costs with small additions for likely increases, except for PC contributions to highways improvements which are based on recent CATG estimates. Items discussed:   * We may need to increase the amount for the website to allow for increased storage. Action Cllrs Kerr & Futrell to consider. * Councillors asked about the high cost of new signs and moving speed limit signs for Burton triangle. Cllr. Kerr said it also includes court costs. * Cllr. Futrell noted that there is still a lot in reserves. * Cllr. O’Shea asked about the precept and whether it should be increased or decreased. Cllr. Kerr said that his view is that there is no reason to increase it. Also, he is not in favour of reducing the precept because of the threat by central government that in the future increases might be limited to only 2%, unless a parish referendum is held which would be impractical for NPC because the cost of a referendum would be far greater than the whole precept.   The budget and precept will be discussed for approval at December’s meeting. Cllr Kerr asked for any proposed changes or queries to be raised by e-mail to allow for investigation prior to meeting.  b.) New Financial Regulations: Cllr. O’Shea explained the changes that she proposes to the NALC Model Regulations. She has taken out some things not relevant to NPC that are allowed to be removed.   * The change to clause 11.1 regarding when 3 quotations are required was discussed. Cllr Kerr suggested that clause 11.1(h) is revised to state that for work valued between £500 and £100 the clerk shall try to obtain 3 quotes and for value less than £100 at least one written quotation shall be obtained. * Cllr. Beare asked about the section on how much the clerk can spend without permission from the council. Cllr. O’Shea said that as the clerk cannot sign cheques and does not hold petty cash, this is not relevant. * Cllr. Kerr noted the accounts will need be prepared and checked every 3 months, compared with 6 monthly at present, and the clerk’s salary needs to be agreed annually. Cllr. Kerr suggested deletion of further paragraphs, to be approved at the next meeting.   Cllr. Kerr proposed approval of the Regulations, subject to the proposed change to 11.1(h.). Seconded by Cllr. Beare, all agreed.  c) Approve cheque for £60 to West Kington Chapel for room hire. Cllr. Kerr proposed approval, seconded by Cllr. Bush All agreed.  d) Approve Clerk’s half yearly expenses of £72.44. Cllr Kerr proposed approval, seconded by Cllr. Futrell All approved. | Cllrs Kerr & Futrell  All Cllrs |
| 10. | **Highways.**   1. Household/business waste clearance advice**.** Discussion on how to publicise the briefing note received from Wiltshire Council which explains resident’s responsibilities if they employ contractors and also how to report fly tipping. Cllr. Futrell had prepared a note to publicise the information. Cllr. Kerr and Cllr. Futrell will reduce this to one page. It was agreed to send it to the editor of the Honeycomb and to put it onto the web page and circulate it to those on village e-mail lists. 2. WC Briefing note 19-030 on their “Targeting Fly-tippers” campaign. This briefing explains WC campaign and reward being offered for information leading to successful prosecution of an offender or payment of a Fixed Penalty Notice. It was agreed that no action is needed by the PC. 3. Trees on NPC land**.** Cllr. Beare said a revised quote of £90.00 for felling the rotten tree has been received and the adjacent landowner has agreed for the PC’s contractor to drop the overhanging branches onto his land. Cllr. Beare and Cllr. Meier will remove the brushwood and Cllr Beare offered to pay £25 for the usable wood. Cllr. Kerr proposed approval of the quote and the £25.00, seconded by Cllr. Meier. All approved. 4. Gypsy Cross Roads**.** Cllr. Beare has been working with Tormarton PC to improve safety of the junction. Signage has now been improved and trees removed to improve visibility. He said that South Gloucs. Council have deemed that the new fence is not an issue as it does not block drivers’ view. Cllr. Wright said the Burton/Tormarton sign does block the view, but Cllr Beare said that this sign cannot be moved. Regarding the speed limit on the road from Tormarton, South Gloucs. Council have agreed to consider extending the 40mph limit to the South of the junction. 5. White Iining. This has now been completed. 6. Burton brook flood risk: Cllrs Kerr, Minney, Beare & Wright met WC Officer Paul Bollen to show him the PC concerns about the potential for vegetation in Burton Brook upstream of Burton leading to the brook overflowing onto the road and then to The Street. Cllr. Minney said the flow of the Brook works well, but the problem is where it narrows due to a tree growing there. They discussed with Paul Bollen solutions to stop it causing a flood. Cllr. Beare said we need to ensure the EA and WC come up with a solution. Cllr. Kerr will contact Paul Bollen for an update. Cllr. Minney said that vegetation in the Brook near the stables has been cleared by the farmer who owns the land. | Cllr. Kerr and Futrell  Cllr Kerr |
| 11. | **Rights of Way:** Cllr. Kerr reported on works carried out recently by Cotswold Wardens. He said a work party of 9 people had re-built the steps to the footpath on NPC land (on NETT 13), repaired the stile on NETT 20, installed some new sign posts and made improvements to signage on several footpaths and bridleways**.** There are 2 signs that still need replacing, but all the rest in the parish are believed to be in good order.  Cllr. Bush asked about the gates on the bridleway which swing closed too rapidly for horse-riders. Cllr. Minney had reported this to WC. Cllr. Kerr said he will look at the gates, as we have not heard from WC.  Cllr. Futrell asked if the PC have thanked the Cotswold Wardens for their help, Cllr. Kerr said he had done so. Cllr. Futrell proposed a note of thanks to the Cotswold Wardens is included in the minutes. All Agreed.  Broadmead Brook in West Kington, damage to the edge of the footpath caused by severe water flows: Cllr Kerr said that CW are aware of this and will try to repair it in the spring. | Cllr Kerr |
| 12. | **Reports on Meetings & Events.**  Cllr. Kerr reported on the Chippenham Forum meeting he attended. He was told that the roving CCTV cameras to watch for fly-tippers should be available sometime in April next year. |  |
| 13. | **Any Other Business**  Cllr. Minney wrote to WC Officer David Arnup re the posts on the verge of the Old Rectory. Some had now been removed and David Arnup said that the ones that are left are acceptable.  Road Closure on Nettleton Road in Burton: The work has not started yet, Cllr. Futrell asked to be informed when it is finished so she can take the notice off the website.  Cllr. Bush understands that Holloway Hill will be closed from January 6th.  Cllr. Wright mentioned the problem of cars belonging to residents from the new houses parking in The Meads parking area. Cllrs. Wright and Newman will discuss it with the residents. | Cllr Kerr  Cllrs Wright & Newman |
| 14. | **Date of next meeting.** The normal date of the 12th December is general election day. **It was agreed to hold the meeting on the 9th December. 7.30 at West Kington Chapel.** |  |