**NETTLETON PARISH COUNCIL**

**Record of decisions made by e-mail exchanges in lieu of the normal monthly meeting**

 **9th April 2020**

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1. **Apologies for Absence:** None.
2. **Declaration of Councillors’ personal or prejudicial interest in any Agenda Item:**

Cllr Minney declared an interest in item 7, Land at Mulberry Farm

1. **Chairman’s Announcements:** The normal meeting could not be held due to government restrictions. PC business was conducted by e-mail and these notes record decisions made.
2. **Approval of the Minutes** of the Parish Council Meetings held on 12th March 2020. Approved by all cllrs present.
3. **Update on actions from the previous meeting**. None
4. **Public Participation**. The public had been invited to send any queries by e-mail. None received.
5. **Planning Applications.**

20-02085-FUL. 7 Church Rise – Extension to Rear Elevation. Proposal of No Objection was agreed by all.

20-00180-FUL.  Land at Mulberry House Farm.  Revised plan and Access & Design Statement.

The Parish Council decided To Object to this revised planning application (Cllr Minney abstained), noting that most of the comments raised in February to the initial application have not been addressed adequately.

The reasons for objection and associated comments were as follows. The PC are mindful that the application area is an exposed site within the AONB and immediately abuts the B4039. The B4039 is derestricted at the proposed point of access and also liable to surface water pooling:

1. A dimensioned drawing should be requested for the access onto the B4039 including the right angled bend, showing the largest vehicle with horse box that is likely to visit the facility and the location of proposed 26 ft. gates.  The plan provided is at much too small a scale and has no dimensions.  The PC is concerned by the prospect of vehicles queuing on the B4039 to make a right hand turn into the site. The plan shows an access road wider than the B4039 – is this correct?
2. It is important that any existing or new hedges in the vicinity of the access point does not obscure visibility throughout the year.
3. The first paragraph of 4.4 in the Design and Access Statement relates to the superseded plan.
4. No vehicle access/egress to the facility should be allowed via the farm access adjacent to Marsh Lane.
5. The plan implies that an existing hardstanding and associated access to it will be used for visitors to the facility.  It should be noted that the existing access track (adjacent to Marsh Lane) drains onto B4039, thus adding to the surface water and debris discharge which increases the flooding on the road at times of heavy rain.  We request that this issue is addressed as part of this development.
6. There are no details of proposed lighting included in application. NPC request that any lighting of the riding area is refused and that any security lighting is shielded to prevent distraction to drivers.
7. As there is likely to be little effluent arising, consideration should be given to a sealed unit rather than a septic tank. If a septic tank is to be used, Wiltshire Council should request details of any soakaway. It is noted the ground slopes towards the B4039 so the depth/route would require careful consideration.
8. It was the view of two councillors that the container containing the welfare unit should be sited in a building and not visible*.*
9. **Planning Applications Determined.** None.
10. **Parish Council Website**.

The Website provided by Netwise is currently their Standard Package which has a limit of 500Mb of storage. This limit has now been reached (in spite of removal unwanted documents). Therefore Approval is requested to upgrade to the Premium Package which has 5Gb of storage capacity at a cost of an additional £50 per year. Renewal is due in September, hence a payment of £27.50 is required for the part year. Agreed by all.

1. **Finance matters:**

Payment to Approve of £27.50 to Netwise for upgrade to Premium Plan for part year: Approved by all

Payment to Approve of £150 to C R Webb for payroll reporting for 2019-2020 tax year Approved by all.

Arrangements for payment of the above and for invoices expected in May: Proposal that payments are made online, on behalf of NPC, into the invoice bank account by Councillors who have personal internet banking facility, with repayment to be made to Councillors by NPC by cheque when normal branch banking resumes. (Noted that the PC does not have internet or phone banking facility and it is expected it would take many months to set up in the present circumstances). Following discussion by e-mail this proposal was agreed. Cllr O’Shea recommended that the cllrs who do this should be existing cheque signatories. Cllrs Kerr and Minney have agreed to pay PC invoices between them and be reimbursed later.

1. **Highways.**

Maintenance Report: no report this month, but pothole repairs are continuing.

1. **Reports on Meetings & Events**.

All external meetings cancelled / postponed.

1. **By Election of Unitary Councillor for Bybrook Ward**.

Postponed.

1. **AOB**
2. **Date** **of next meeting:** May 14th 2020 – Arrangements to be agreed.