MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL

**Held at St Marys Church, Burton. 7pm. 10th June 2021**

**PRESENT: -** Cllrs Meier, Minney, Clarke, Howey, Kurle, Lamb and Webb, Clerk

**Members of the Public.** WC Cllr. Nick Botterill

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| **AP** |  | **ACTION** |
| 1. | **Apologies for Absence**. Cllr. Dafforn |  |
| 2. | **Declarations of Councillors personal and prejudicial interest in any Agenda item.** None. |  |
| 3. | **Chairman’s Announcements.** Cllr. Meier reminded Cllrs to ask if they have any questions. |  |
| 4. | **Approval of Minutes of the Annual Parish Meeting & Parish Meeting on 17th May 2021.** Cllr. Minney proposed approval of the minutes for April and the APM. Seconded by Cllr. Webb, they were approved by the councillors who were present at the meetings. |  |
| 5. | **Update on Actions from the Parish Council meeting minutes where not the subject of a specific agenda item.**  **Budget** When this is discussed in the future, there may be extra costs for work done by CATG and there may be a charge for the Parish Steward. Cllr. Botterill will inform us of any changes planned for the future.  Zoom meetings. Cllr. Botterill said the WC lawyers they are not allowed anymore, there was a discussion on doing part face to face and Zoom access for members of the public, also meetings can be streamed. Cllrs could join by Zoom if they cannot make the meeting in person but would not be allowed to vote. Cllr. Meier will look into the cost of a webcam so we can use Zoom.  Item 9. Payment to ICO is due now, Cllr. Meier will pay by bacs and get a refund once the signatures have been approved.  Training. Cllr. Kurle, Dafforn, Howey and Lamb are now booked on the training. | Cllr. Meier  Cllr. Meier |
| 6. | **Public Participation. None** |  |
| 7. | **Planning Applications.** Cllr. Meier asked Cllrs to let us know if they cannot access the plans on line and we will print them out.  **PL/2021/04725**. The Laurels, The Street, Burton, Single Storey Side Extension.  Cllr Meier reported that they had applied for a pre-application and no material problems we mentioned. Cllrs confirmed it is not is a flood area, no other concerns were raised.  Cllr, Meier proposed No Objection, seconded by Cllr. Webb all approved.  **PL/2021/03629 Pound Hill House, Smith Street, West Kington, Alterations to the first floor of the Barn adjoining Pound Hill house including the installation of insulated plasterboard ceiling, insulating plaster to walls and two new roof lights. Cllr. Meier said the pre-application raised no concerns, and there were no comments on line. He asked if there was a Listed Building Application. The clerk reported no but would ask WC if there was one. Cllr. Discussed the application Cllr. Meier proposed No Objection, seconded by Cllr. Minney all approved.** |  |
| 8. | **Planning Applications Determined. None.** |  |
| 9. | **Finance Matter. Discuss and Approve the Business Plan for 2021-2022**  Cllr. Meier explained that each year the council goes through the Business Plan and as some Cllrs have left they need to update the list of responsibilities and decide who will take them over. He went through the list of roles and Cllrs agreed who will take the lead on them. Planning Application – All Cllrs.  CATG meeting attendance and liaison – Cllr. Meier.  Cotswold Wardens Group – Cllr. Meier  Chippenham Parish Forum – Cllr. Minney  Chippenham Area Board – All Councillors  Operational Flood Working Group – Cllr Dafforn  Website – Cllr. Lamb and clerk  Precept & Finance – Cllr. Meier and clerk  All Highway items – Cllr. Dafforn  Footpaths & Bridle ways – All Cllrs.  Fly Tipping – All Cllrs. This can be reported on the MyWilts App.  Gigaclear Broadband – Cllr. Webb  Burton Triangle – Cllrs. Clarke & Minney  Burton Hill Speed – Cllr Clarke & Minney  CIL/S106 grants – the clerk reported that none are due  Cllr. Howey asked about the WC Climate plans to be Carbon Neutral by 2030 it was agreed to add this to the Business Plan and create a new lead role on this and environmental issues in general which Councillor Howey will take up .  **Discuss and Approve the Standing Orders.** Cllr. Meier said there has been no update on the S.O. from Nalc and proposed they are approved. Seconded by Cllr. Webb. All approved. |  |
| 10. | Highway Report. Cllr. Dafforn has asked all councillors to check the grit bins in their area, as WC are doing their winter preparations and want to know which bins need refilling/repairing. **Burton Speed Limit**. Cllr. Meier said this is with CATG, Cllr. Botterill explained the National Criteria and why sometimes speeds are not reduced. It was agreed to contact David Arnup for an update.  **Protected Verges**. Cllrs discussed the positions of the protected verges in the parish Cllr. Howey agreed to investigate this.  **Visibility at Tormarton Cross Roads.** It was agreed to ask WC and Gloucester council to work together to try and resolve the visibility and speeding problem on this cross roads. Clerk to write to both councils. | Meier and Minney.  Clerk |
| 11. | **Co-option.** Cllr. Meier explained that they could have three councillors from the different hamlets, but it is notessential. Cllr. Minney said it is important as Cllr. Lamb is the only one from West Kington and if she is away for a long time there needs to be someone to help with any issues raised. Cllrs discussed the three applicantsand agreed that they are all very good, the vote was taken and Beetle Graves was co-opted. |  |
|  | **AOB.** CATG Cllr. Meier asked for the minutes of the last meeting to be circulated to all councillors.  Cllr. Botterill said a resident in Burton is concerned about the sewage treatment plant and the smells it creates. He will contact Wessex Water to get it resolved.  Diversion signs. Cllr. Botterill also said the signs are diverting large lorries onto very narrow lanes and they are getting stuck. He asked for a Cllr to liaise with him about the signs before taking it up with WC.  Cllr. Minney asked when the new bins are due to be emptied, and one is almost falling down. Cllr. Meier and Clerk will check the contract. | Cllr Dafforn  Cllr. Meier and clerk |
|  | **Date and Time of next meetings**. 7.00 pm Thursday 8th July 2021 at West Kington Methodist Chapel. |  |

**Meeting closed 20.42.**