**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL**

**HELD IN WEST KINGTON BAPTIST CHAPEL ON THURSDAY 3rd November 2022**

PRESENT: Cllrs Minney, Graves, Lamb, Kurle, Dafforn, Webb, While, Stevens, Clark and WC Cllr N. Botterill

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| **AP** |  | **ACTION** |
| 1. | **Apologies for Absence.** Cllrs Dafforn |  |
| 2. | **Declarations of Councillor’s personal or prejudicial interest in any Agenda item.**  None. |  |
| 3. | **Chairman’s Announcements**  Cllr Minney welcomed Nigel Stevens to his first council meeting, and she looks forward to working with him. |  |
| 4. | **Approval of the Minutes of the meeting held on the 6th October 2022**  Acceptance of the minutes was proposed by Cllr Minney, seconded by Cllr Webb - All approved. |  |
| 5. | **Actions from Previous Minutes Where Not the Subject of an Agenda Item.** There were no action from the previous minutes. |  |
| 6. | **Public Participation.** None |  |
| 7. | **Planning Applications Received.**  **PL/2022/07540** - Works to a Listed Building Address: MANOR FARM, SMITH STREET, WEST KINGTON, CHIPPENHAM, SN14 7JG Proposal: Proposed new garden room and replacement of existing UPVC window.  **PL/2022/07334** - Householder Application Address: MANOR FARM, SMITH STREET, WEST KINGTON, CHIPPENHAM, SN14 7JG Proposal: Proposed new garden room and replacement of existing UPVC window.  Cllrs discussed the applications and although the new garden room is larger than the existing one, they had no objection to it. Cllr. Minney proposed No Objection to the new proposed garden room, although they note it is larger than the existing conservatory. They consider the proposed style is in keeping with the Listed Building. However they noted that some local residents have raised concerns regarding recent building works not shown on the application. Seconded by Cllr. Kurle. All agreed. |  |
| 8 | **Planning Applications Determined. Planning Application Determined.** PL/2022/06219 - Address: Elm Tree Farm, Nettleton, Chippenham, Wiltshire, SN14 7NS Proposal: Replacement of existing broken septic tank system with new packaged treatment plant Approve with Condition  Cllrs noted the refusal of the traveller site at Littleton Drew. |  |
| 9  7.1  7.2 | **Finance Matters**  Cllrs discussed items for the budget for 2022 -2023. They agreed to add the defibrillator, and discussed who will be responsible for it once it is installed. Add to agenda for further discussion.  Request from West Kington Church for a donation to help with maintenance of the cemetery. Cllrs discussed the request and Cllr. Kurle proposed a grant of £400, seconded by Cllr. While, all agreed.  Cllrs agreed to reduce the LFHIG amount in the forward budget to £750.00  Clerk will produce a list of the responsibilities of the parish council and WC what, to help with the discussion on setting reserves in the budget. | Clerk |
| 10. | **Tree on Burton Triangle.** Cllr. Minney said she has written a formal complaint , and suggested that they change their process and inform PC’s when they are removing landmark trees .  Cllrs discussed ideas for the remaining stump, Cllr. Lamb will send details of someone who could carve it into a seat to the chairman.  Cllr. Graves asked if the residents of Plough Cottage have replied to the letter regarding their overhanging trees. She also raised concerns about an Ash tree with dieback, as it might fall on the electric cables. Cllr. Botterill will raise it with WC. |  |
| 11. | **Advert/promotion posters requests to go on Parish website and notice boards**.  Cllr. Graves raised the question of who is allowed to put posters on the website. After a discussion it was agreed to have an Advert/promotion policy. This will be discussed at next month’s meeting | Clerk |
| 12 | **Highways.**  Cllrs asked for the gullies in West Kington to be cleared. This will be passed on to Cllr. Dafforn to action with WC. | Cllr. Dafforn |
| 13. | **Clerks Report.** No further update from the notes circulated with the agenda. |  |
| 14. | **Any Other Business**. Cllr. Kurle asked if one of the Protected Verges signs has been moved closed to the bend towards West Kington.  A Resident has concerns that the work at the Chapel in Nettleton is disturbing the graves.  Cllr, Botterill is waiting for a response to his request about the trees. |  |
| 11. | **Date and time of next meeting. 1st December 2022 at the Farm Shop, Burton**. |  |

Meeting closed: 8.34 pm.