**Nettleton Parish Council: Business Plan for 2022-2023.**

1. **Introduction**

This document has two purposes, firstly is to identify matters to be addressed in the year 2022-23 and secondly to list the Lead Councillor(s) for each item. (See Section 3 for a description of the role of Lead Councillor) Also the document will provide a benchmark against which the performance of the Council can be assessed.

1. **Summary**

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| ***Routine Business*** | ***Lead Councillor(s)*** | ***Notes*** |
| Planning Applications: Burton | Cllrs Minney, Clarke |  |
|  Nettleton | Cllrs, Kurle, Stephens & Windell |  |
|  West Kington | Cllrs Lamb, , Graves, & While |  |
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| Planning Procedures, & Consultations | All Cllr. Minney and all Cllrs. |  |
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| Attendance at Northern Area Planning Meetings | As appropriate when NPC related issues on the agenda |  |
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| Attendance at Parish Forum (quarterly meetings) | Vice Chair Lamb |  |
| Attendance at Chippenham Area Board meetings | All Cllrs. As appropriate when NPC related issues on the agenda |  |
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| Communication: Website & non-electronic | Cllr Lamb & Clerk |  |
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| Precept & Finance | Cllrs Minney, Graves & Clerk |  |
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| ***Recurring Issues*** |  |  |
| Road condition, including road drainage | Cllr Minney  | 4.1 |
|  |  |  |
| Snow Plan & Gritting | Cllr Windell  |  |
|  |  |  |
| Land Drainage & Flooding of Properties | Cllr Minney | 4.2 |
|  |  |  |
| Road Safety & Traffic Speeds: Burton | Cllrs Minney and Clarke | 4.3 |
|  Nettleton | Cllr Kurle, Stephens & Windell |  |
|  West Kington |  Cllr. Lamb, Graves & While |  |
|  |  |  |
| Footpaths & Bridleways | All Cllrs | 4.4 |
|  |  |  |
| Fly Tipping & Litter | All Cllrs | 4.5, 4.6 |
|  |  |  |
| ***Current Ongoing & New Issues*** |  |  |
| Broadband: Gigaglear installation project for the Parish  | Cllr Windell | 5.1 |
|  |  |  |
| Opportunities to provide a few new affordable houses in the Parish to be kept under review | All Cllrs  | 5.2 |
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| Fosse Way, “Deadman’s Hill” – road safety | All Cllrs  | 5.3 |
| Drainage & Road Levels in The Street, Burton - flooding | Cllrs Clark , Minney and Dafforn | 5.5 |
|  |  |  |
| Speed limit on Hillside in Burton | Cllrs Clark and Minney  | 5.6 |
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| Projects in the Parish & use of CIL payments | All Cllrs. | 5.7 |
| WC Climate Strategy and environmental issues | All Cllrs.  | 5.8 |

1. **The Parish Council and the Role of Lead Councillors**

The Parish Council (PC) decides on all matters for which the PC is responsible by majority voting. Lead Councillors do not have delegated powers unless specifically approved by the PC.

The role of Lead Councillors is as follows:

1. To report to the Parish Council on those matters for which they are Lead Councillor, having researched the issues and developed draft proposals if appropriate, in order to assist the PC in making decisions.
2. To represent the Parish Council at meetings and present the PC’s views, bearing in mind that new matters requiring a PC decision must be referred back to the PC.
3. To liaise with Wiltshire Council and other third parties regarding delivery of services in the Parish, including liaison with parishioners and coordination of action lists.

Note that all formal correspondence on behalf of the PC is the responsibility of the Clerk, unless specifically agreed by the PC. If the Clerk is absent, the Chairman will carry out this role.

1. **Recurring Issues**
	1. Road Condition & Road Drainage: The PC will continue to identify road condition and drainage issues in the parish and liaise with the WC highways team to address them. Under the highways arrangements implemented by WC, all residents are encouraged to use the WC App to report highways issues. More minor items should be reported to Cllr Dafforn who will arrange for them to be dealt with by the Parish Steward.
	2. Land Drainage & Flooding of Properties: The PC will continue to monitor issues of land drainage and flooding within the parish and liaise with land owners, WC drainage team and the Environment Agency to address them.

Flood Wardens have been appointed for each village but these need reviewing to confirm they remain in role

* + - Burton: Cllrs. Jenny Minney & Freddie Clark
		- Nettleton: Cllr Brenda Kurle, Nigel Stephens & Chris Windell
		- West Kington: Cllrs. Dido Lamb, Beetle Graves & Robin While
	1. Road Safety & Traffic Speeds: Traffic speeds on the B4039 in Burton are continuing to be monitored through Speed watch operated by Burton Community Association (BCA).

Traffic speeds and the safety of pedestrians, cyclists and horse riders continue to be a concern in both Nettleton and West Kington. This issue will be kept under review.

* 1. Footpaths & Bridleways: The PC will continue to monitor the condition of public rights of way and will request the appropriate authorities to take action where considered necessary. Issues can be reported to David Kerr (for Nettleton & Burton) or Andrew Carrington (for West Kington), Cotswold Voluntary Footpath Wardens for the Parish.
	2. Fly Tipping: The PC will monitor fly tipping in the Parish and notify the appropriate authority to remove it. All residents are encouraged to report fly tipping promptly through the WC App.
	3. Litter: The PC will monitor litter in the parish and will, where considered necessary, take appropriate action to address this issue.
1. **Current Ongoing & New Issues**
	1. Broadband & Fibre-optic Installation: A fibre optic service, installed by BT, is now available in all of Burton, in most of Nettleton and in most of West Kington. A contract has been placed with Gigaclear by Wiltshire Council to install super-fast broadband to property boundaries in Nettleton & West Kington. This will include outlying properties (not covered by the BT installation). The PC will liaise with the Gigaclear representative to keep residents informed about their detailed routing and timetable, and to provide an immediate contact for problems.
	2. Affordable Housing: A Housing Needs Survey was carried out in 2018 by WC at the request of the PC. This showed a need for a few new affordable houses. Any opportunities to satisfy this need will be investigated. **Is this still valid**
	3. Fosse Way, “Deadman’s Hill”: Following the installation of a Road Sign and emails to North Wraxall PC regarding the cutting of the hedge, NPC will continue to monitor and remind N Wl about the state of the hedge.
	4. Drainage & Road Levels in The Street, Burton: There has been a long history of flooding of the road and properties in The Street, Burton, as a result of a combination of factors which include blocked drains and unsuitable road surface levels. The matter was discussed with WC and their consultant, Atkins, in November 2018. A staged plan to improve the drainage and modify road levels was promised but nothing further has been heard. The matter will be pursued with WC.
	5. Speed Limit on Hillside, Burton: The speed limit on Hillside is 40mph but residents have long believed that it should be 30mph. A request for the speed limit to be reduced was made a few years ago to WC but it was refused. The matter will be taken up again with WC by the PC, noting that this section road has no footpath, which is a serious safety hazard to pedestrians, and also that there is now a childrens’ home on Hillside. This is still waiting a speed survey from Chippenham Area Transport Group.
	6. Projects in the parish and use of CIL Payments: A list of projects in the parish which the Parish Council may wish to fund (in part or in whole) will be kept under review. This will include the use of CIL (Community Infrastructure Levy) payments received from WC.
	7. Wiltshire Council Climate Strategy. The PC will look at how we can help WC become Carbon Neutral by 2030, incorporating the Queens Green Canopy.
2. **Other Issues**

The PC will consider other matters as they arise and will act either independently or in association with other bodies as appropriate. In addition the PC has a non-specific monitoring role of the general well-being of this rural community to recognising matters having a general effect on the community and take appropriate action, liaising with parishioners and the relevant authorities in a timely manner as necessary.

**Abbreviations used in this document**

PC = Parish Council. WC = Wiltshire council. BCA = Burton Community Association. NW = North Wraxall PC