**MINUTES OF THE MEETING OF NETTLETON PARISH COUNCIL**

**held at 7pm at The Farm Shop in Burton on Thursday 17th April 2023**

**PRESENT :-** Cllrs, Minney, Clark, Graves, Lamb, , Windell, While. Clerk

**Members of the Public.** 2

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| **AP** |  | **ACTION** |
| 1. | **Apologies for Absence**. Cllr. Kurle, Stephens and Botterill |  |
| 2. | **Declarations of Councillor’s personal or prejudicial interest in any Agenda item.** Cllr. Clark and Minney on item 7b. |  |
| 3. | **Chairman’s Announcements.** None |  |
| 4. | **Approval of the Minutes of meeting held on 20th March 2023.** |  |
| 5. | **Update on actions from the previous meeting where not the subject of a specific agenda items.** None |  |
| 6. | **Public Participation.** None |  |
| 7. | **Planning Applications Received.**  **7 a PL/2023/02201** - Jasmine Cottage, Nettleton Green, Nettleton, Chippenham, SN14 7NU Proposal: Construction of single-storey side extension in place of existing conservatory.. Internal reconfiguration of ground floor to create open kitchen/dining/living space. Installation of 2no air source heat pumps - NB these are already in situ and retrospective approval is required. They were installed on December 22nd 2022 after the applicants' oil boiler exploded. The owners explained the plans and reason for the changes, and the reason for the retrospective application for the boiler. After discussion, Cllrs all agreed Approval.  **7 b PL/2023/02739** Development by telecoms. Prior notification for installation of sharable 30m lattice mast, collocated with existing mast approximately 300m to east the site, to include installation of 6no. Cabinets, 6no. Antennas on 1no. Headframe, 2no. 600mm diameter transmission link dishes and ancillary development thereto. Cllrs discussed the application and believe it is a new mast but the plans were not clear on this or the height of the mast. Clerk will ask the officer clarification on these points.  7c PL**/2023/00249** Change of use of land to private family Traveller site and associated development. Land North of M4 Motorway. Cllrs discussed the plans and agreed to submit No objection the same as last time. | Clerk |
| 8. | **Planning Application Determined. None** |  |
| 9. | Finance Matters.a To provisionally agree draft AGAR form for year end, awaiting for last bank statement. Deferred to the May meeting. New signatory for the bank account. Cllr. Minney informed cllrs that at the moment she is the only signatory for the bank account and we need another one. Cllr. Lamb agreed to be the second signatory for the account, she also agreed to do the quarterly checks on the accounts.  Cllr. Minney said that there £11,000 in the bank and will shortly be getting the precept of £6300. Cllrs. discussed her idea of opening a 1 year Bond with Lloyds. It was agreed that Cllr. Minney would get more information on the different types of savings accounts and whether we can withdraw money in case of an emergency. To be discussed at a future meeting. | Cllr. Minney |
|  | **Update on Advert for help for Website**.  We have received an offer of help from Amanda Reed. The clerk will contact her to see if she will need paying and to arrange a meeting with the chairman. |  |
| 10. | **Highways.** Cllr. Minney said she could not get hold of the Parish Steward, but did contact David Arnup for an update and reported the damaged road in Burton.  Cllrs raised other issues that need attention:-  The Ash trees in West Kington have not been cut down yet.  Blocked gullies in West Kington, this is due to water flowing down the hill.  Flooding on the corner by King William junction. |  |
| 11 | **NPC Land Report from Cllr. Graves.**  Cllr Graves said that just because we DO receive a way leave does not necessarily mean that NPC owns it.  - if it is NOT registered in NPC’s name it does not necessarily mean we are NOT liable for it - we could be, due to the fact that we have maintained it for several decades apparently.  Stephen Beare asked her to pass on his comments to the meeting about the fence and brambles. He said he thought the council should put up a fence and he would organise the work if NPC paid for materials.  All councillors agreed that we should wait for the land to dry out and then dig out the ditch to allow the water to drain between the NPC land and the green lane.  The clerk will ask Stephen Beare for a quote for the materials, for discussion at the next meeting. | Clerk |
| 12 | **To approve the Calendar of meetings for the coming council year.**  Cllrs approved the calendar with the following amendments:- 15th May, 19th June, no meeting in August and the date for December will be agreed at a later date. |  |
| 13 | **Reports on Meetings & Events. None.** |  |
| 14 | **Items of Report and future agenda items. None** |  |
|  | **Clerks Report Clerks Report.** To report any issues raised by parishioners.  a)Karen Sayers has agreed to do the payroll and audit. The clerk will send her the relevant paper work ready for April’s pay roll. Her fee of £160 per annum was agreed.  b) Report on National Emergency Event Zoom meeting. This was circulated to councillors. It was explaining the government’s trial emergency warning on April 23rd. |  |
| 15 | **Date of next meetings:** - Annual Parish Meeting, Annual Parish Council Meeting, Parish Council Meeting 15th May 7.00 pm 2023 |  |

Meeting closed 8.57 pm