**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING**

**OF NETTLETON PARISH**

**held at 7pm at The Farm Shop in Burton on Thursday 15thMay 2023**

**PRESENT: - Cllrs**, Minney, Clark, Graves, Lamb, Windell, Stevens. Cllr. N. Botterill. Clerk

**Members of the Public.** 4 members of the public.

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| **AP** |  | **ACTION** |
| 1. | **Apologies for Absence**. Cllr. Kurle, While. |  |
| 2. | **Election of Chairman.** The clerk started the meeting and asked for nominations for Chairman. Cllr. Windell nominated Cllr. Minney seconded by Cllr. Graves, all approved. |  |
| 3. | **Election of Vice Chairman.** The clerk asked for nominations for Vice Chairman, Cllr. Minney nominated Cllr. Lamb, seconded by Cllr. Clark all approved. |  |
| 4. | **Declarations of Chairman’s Acceptance of Office.** Cllr. Minney signed the acceptance of Office for Chairman. |  |
| 5. | **Declarations of Vice-Chairman’s Acceptance of Office**. Cllr. Lamb signed the acceptance of Office for Vice Chairman. |  |
| 6. | **To note the Minutes of the Annual Meeting held on 17th May 2022.** Cllrs. noted and approved the APC minutes, they were signed by Cllr. Minney. |  |
| 7. | **To approve the AGAR report.**  7a. Section 1.The clerk went through Section 1 of the AGAR, which was approved.  7b. Section 2. The clerk presented Section 2 which was approved.  The rest of the AGAR was also approved and will be sent to the external auditors. |  |
| 8. | **Standing Orders and Financial Regulations.** It was agreed to move these to the June meeting. |  |

Meeting closed 8.20 pm. The Parish Council meeting followed this meeting.

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| **AP** |  | **ACTION** |
| 1 | **Apologies for Absence**. Cllr. Kurle, While. |  |
| 2 | **Declarations of Councillors personal or prejudicial interest in any Agenda Item.** Cllr. Minney and Clark in item 7. |  |
| 3 | **Chairman’s Announcements. None.** |  |
| 4 | **Approval of the Minutes of the Annual Parish Meeting** NPC meeting on 17th April 2022. Cllrs. approved the minutes. |  |
| 5 | **Update on actions** from the Parish Council meeting Minutes where not the subject of a specific agenda Item. None. |  |
| 6 | Public Participation – Members of the public may speak on any agenda item or on any other matter relevant to the duties of the Council. Individual speakers will be requested to limit their presentation to three minutes or at the discretion of the Chairman.  Mr. Kent, The owner of Mulberry House came to answer cllrs concerns on his planning application. He said that highways had looked at the new driveway which was in the original plans for the house, and have no objection to it, and gave their permission for it. He is installing and improving the drainage, as per condition 6, and is installing a sewage treatment system. The house is still a 4 bedroom house although it will be a bit higher. He said the officer is minded to approve the application. Cllr. Minney thanked him for his explanation.  Chris Bennett raised residents’ concerns about BT Open reach plans to put in new poles for high speed fibre optics. There was a discussion on this, Cllr. Botterill said they have a statutory undertaking and they have the right to put poles where they wish. They do not like sharing with the electricity company anymore. He suggested the council and residents write to BT asking for an explanation, and whether they are taking the zinc cables away. He offered to write to them as well. The clerk will liase with him on this matter. |  |
| 7 | **Planning Applications Received**:- PL/2023/03581. The owner explained what they are doing with the cottage, it had a tye on it, which has been removed and are now asking for an extension. Cllrs. asked questions, on overlooking, and who owns the driveway leading up to it. The majority of councillors had no objection to the application. |  |
| 8 | **Planning Applications Determined:-** None |  |
| 9 | **Finance matters:**  a). Approve the payment of £40 to ICO for GDPR. Cllr. Graves proposed approval, seconded by Cllr. Lamb all agreed  b). Approve payment of £210. To David Taylor for fencing materials for NPC land. It was agreed to defer the work for the fence and will discuss it at a future meeting. |  |
| 10 | **Highways. Update report on highway issues.** Cllr. Minney reported that the yellow marks on the roads are indicating repairs.  Burton Hill speed signs the LHFIG have agreed to put them in and the clerk will write to them confirming we approve the PC 30% of £3700, towards the costs of the signs. We will also ask when the work will be done. |  |
| 11 | **To discuss and approve the Business Plan for 2023/24.** |  |
| 12 | **Reports on Meetings & Events. None** |  |
| 13 | **Items of Report for future agenda items.** To advertise the vacancy on the PC**.** Deferred to the June meeting.  Approve calendar of outside bodies, and who goes to them.  Request from resident if a mature tree could be planted to replace the Chestnut tree that has been cut down. Chris Bennett said the contractors should be back to check the tree has tried out and can be removed. Action Cllr. Minney will speak to a tree surgeon to see if another one can be planted there. |  |
| 14 | **Date of next meeting: 19th June 2023. 7.00 at The Farm Shop, Burton.** |  |

Meeting closed 9.15 pm. The Parish Council meeting followed this meeting.